

PUBLIC TRAINING SCHEDULE 2010 - SIEN CONSULTANTS

| WORKSHOP TITLE | DURATION (DAY) | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEP | OCT | NOV | DEC | INVESTMENT (IDR) |
|--|----------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|------------------|
| Quality Management System | | | | | | | | | | | | | | |
| Requirements Interpretation & Workshop of QMS - ISO 9001:2008 Document Composing | 3 | 27 - 29 | | 3 - 5 | | 19 - 21 | | 7 - 9 | | 22 - 24 | | | 15 - 17 | 3,500,000.00 |
| Workshop of Internal Quality Audit ISO 9001:2008 | 3 | | 10 - 12 | 24 - 26 | | | | 28 - 30 | | | | 24 - 26 | | 3,500,000.00 |
| Management Representative (MR) ISO 9001 (for those who want to be expert in ISO 9001 implementation) | 2 | 25 - 26 | | | | | 24 - 25 | | | | 21 - 22 | | | 3,000,000.00 |
| Environment Management System | | | | | | | | | | | | | | |
| Requirements Interpretation & Workshop of EMS - ISO 14001:2004 Document Composing (Inclusive how to make aspect-impact identification & program) | 3 | 22 - 24 | | | 21 - 23 | | | | 25 - 27 | | 27 - 29 | | | 3,500,000.00 |
| Workshop of Internal Environmental Audit ISO 14001:2004 | 3 | | | | | | 23 - 25 | | | | | | 20 - 22 | 3,500,000.00 |
| Health and Safety Management System | | | | | | | | | | | | | | |
| Requirements Interpretation & Workshop of OHSAS 18001:2007 Document Composing (Inclusive how to make risk assessment & program) | 3 | | | 17 - 19 | | | | 28 - 30 | | | | | | 3,500,000.00 |
| Workshop of Internal Audit OHSAS 18001:2007 | 3 | | | | | 23 - 26 | | | | | 25 - 27 | | | 3,500,000.00 |
| Integrated System | | | | | | | | | | | | | | |
| Integrated System ISO 9001 - OHSAS 18001 - ISO 14001 | 4 | | 23 - 26 | | | | | | 16 - 19 | | | | | 6,000,000.00 |
| Workshop of Internal Audit Integrated System ISO 9001 - OHSAS 18001 - ISO 14001 | 3 | | | | | | 22 - 25 | | | | | 22 - 26 | | 3,500,000.00 |

PUBLIC TRAINING SCHEDULE 2010 - SIEN CONSULTANTS

| WORKSHOP TITLE | DURATION (DAY) | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEP | OCT | NOV | DEC | INVESTMENT (IDR) |
|--|----------------|-----|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-------|------------------|
| Food Safety Management System | | | | | | | | | | | | | | |
| Requirements Interpretation & Workshop of ISO 22000:2005 Document Composing (Inclusive how to make HACCP Plan) | 4 | | | | 12 - 15 | | | | | 20 - 23 | | | | 5,000,000.00 |
| Human Resources Management & Development | | | | | | | | | | | | | | |
| Standard Operating Procedure (SOP) | 2 | | 18 - 19 | | | 10 - 11 | | | 12 - 13 | | | 11 - 12 | | 2,500,000.00 |
| Competency Based Performance Assessment | 2 | | | 25 - 26 | | | 17 - 18 | | | | 21 - 22 | | | 2,500,000.00 |
| Designing Effective Job Description | 2 | | 18 - 19 | | 29 - 30 | | | 22 - 23 | | 29 - 30 | | | 2 - 3 | 2,500,000.00 |
| Effective Interviewing Skills | 2 | | | | | 24 - 25 | | | 26 - 27 | | | | | 2,500,000.00 |
| Talent Management | 2 | | | | 7 - 9 | | | | | | 28 - 29 | | | 2,500,000.00 |
| Identifying Training Needs | 2 | | 22 - 23 | | | | | | | 16 - 17 | | | | 2,500,000.00 |
| Management Operational Reaserch | 2 | | | | 19 - 20 | | | | 19 - 20 | | | | | 2,500,000.00 |
| Performance Appraisal | 2 | | | | 12 - 13 | | | 12 - 13 | | | | 8 - 9 | | 2,500,000.00 |
| Problem Solving & Creative Decision Making For Managers / Supervisors | 2 | | | 29 - 30 | | | | | 23 - 24 | | | | | 2,500,000.00 |
| Score Card In Human Resources Management | 2 | | | | | 20 - 21 | | | | 6 - 7 | | | | 2,500,000.00 |
| Stress Management | 2 | | | | | | | 26 - 27 | | | | | | 2,500,000.00 |
| Training Evaluation | 2 | | 24 - 25 | | | | | | | | | 26 - 27 | | 2,500,000.00 |

PUBLIC TRAINING SCHEDULE 2010 - SIEN CONSULTANTS

| WORKSHOP TITLE | DURATION (DAY) | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEP | OCT | NOV | DEC | INVESTMENT (IDR) |
|---|----------------|-----|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-------|------------------|
| Accounting & Finance | | | | | | | | | | | | | | |
| Skill for the Beginner Auditors | 1 | | 5 | | 2 | | | 9 | | | | | 24 | 1,500,000.00 |
| Tax Planning | 3 | | | 3 - 5 | | | | | | 22 - 24 | | | | 3,500,000.00 |
| Fiscal Accounting | 2 | | 11 - 12 | | 8 - 9 | | 10 - 11 | | 12 - 13 | | 7 - 8 | | | 2,500,000.00 |
| Consolidation, Merger & Acquisition | 1 | | | 20 | | 7 | | | | | | 12 | | 1,500,000.00 |
| Fundamentals of Finance and Accounting | 1 | | 19 | | | 28 | | | | | 22 | | | 1,500,000.00 |
| Creative Cash Flow Reporting | 1 | 29 | | | 16 | | | | | | | | | 1,500,000.00 |
| Effective Budgeting | 1 | | 26 | | | 21 | | | | | 29 | | | 1,500,000.00 |
| Others Workshop | | | | | | | | | | | | | | |
| Interpretation of Social Accountability (SA 8000:2008) Requirements | 3 | | 24 - 26 | | | | | | | | 6 - 8 | | | 5,000,000.00 |
| 5 S / 5 R | 2 | | | | 19 - 20 | | | | 5 - 6 | | | | 2 - 3 | 2,500,000.00 |
| How to be A Great Trainer (TOT) with simulation & practice | 2 | | | 17 - 19 | | | | 12 - 13 | | | | 11 - 12 | | 2,500,000.00 |
| Warehouse Management | 2 | | | | | 10 - 11 | | | | | 14 - 15 | | | 2,500,000.00 |
| Service Excellence | 2 | | | | | | 10 - 11 | | | | | 21-22 | | 2,500,000.00 |
| Supply Chain Management | 2 | | | | 29 - 30 | | | | 19 - 20 | | | | | 2,500,000.00 |
| Sales from A to Z - How To Become a Sales Specialist | 2 | | | | | 24 - 25 | | | | 20 - 21 | | | | 2,500,000.00 |

PUBLIC TRAINING SCHEDULE 2010 - SIEN CONSULTANTS

| WORKSHOP TITLE | DURATION (DAY) | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEP | OCT | NOV | DEC | INVESTMENT (IDR) |
|---|----------------|-----|---------|---------|---------|-----|---------|---------|-----|---------|---------|---------|-----|------------------|
| Sales Management Development Program | 2 | | | | 12 - 13 | | | | | | 21 - 22 | | | 2,500,000.00 |
| Balance Score Card - Introduction | 2 | | 11 - 12 | | | | 17 - 18 | | | | 6 - 8 | | | 2,500,000.00 |
| Workshops of Key Performance Indicator Composing (Balance Score Card in Practice) | 3 | | 3 - 5 | | | | | 28 - 30 | | | | 24 - 26 | | 3,500,000.00 |
| Retail Management | 2 | | | 25 - 26 | | | 21 - 22 | | | 16 - 17 | | | | 2,500,000.00 |
| <i>Facilities : Training Kit, Lunch, Coffee breaks, Snack, Certificate & Souvenir</i> | | | | | | | | | | | | | | |
| <i>All Workshops in Jakarta - Investment Fee exclude VAT 10%</i> | | | | | | | | | | | | | | |
| <i>Place : minimal 3 stars Hotel in Jakarta (will be informed later)</i> | | | | | | | | | | | | | | |
| <i>We believe that our professional's honor have correlation with benefits which will achieved by your company</i> | | | | | | | | | | | | | | |
| <i>Please call us at : 021 - 3240 3909 or mail to : venty@sienconsultant.com</i> | | | | | | | | | | | | | | |